



4. Intended degree and intended major within the degree or program \_\_\_\_\_

5. Number of credits needed for completion \_\_\_\_\_ 6. Date your attendance will begin \_\_\_\_\_

7. Anticipated Graduation/Completion Date: \_\_\_\_\_ 8. Amount of Loan Requested: \_\_\_\_\_  
Term Year (Minimum \$2000/Maximum \$10,000. Non-renewable.)

9. Breakdown of costs (e.g. amount per term or amount per course) and anticipated payment due dates:

10. NARRATIVE *(If more space is needed, please add additional pages.)*

(a) Explain the ways in which the loan funding will provide advancement by (a) a higher degree or (b) improved educational administration

(b) Please list past professional development activities

(c) Please explain your school and community involvement

(d) What do you plan to do after you complete the education? (By conditions of the loan, you must continue to work in Oregon):



**Omega Chapter The Delta Kappa Gamma Society International**

**The Helen M. Whitaker Education Fund**

**FINANCIAL STATEMENT AND RELEASE**

**The information you provide will be confidential. It will only be used to determine your qualification for this loan. Please estimate as closely as possible.**

Your name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Name, age, and relationship to you of persons supported by this income:

\_\_\_\_\_

\_\_\_\_\_

<b>Total Household Monthly Income</b>	<b>Approx. \$ Amounts</b>	<b>Total Household Monthly Expenses</b>	<b>Approx. \$ Amounts</b>
Wages		House Payment/Rent	
Unemployment		Utilities (gas, water, electricity)	
Social Security		Phone	
Financial Aid		Car Payment, Gas, Repairs	
Work Study/Learn & Earn		Food	
Scholarships		Clothing	
Loans (Student or Private)		Child Care	
Child Support		Medical *	
Alimony		Insurance (car, medical, house)	
Food Stamps		Loan Payments *	
Financial Support from family &/or friends		Credit Card Payments	
Other		Other	
<b>TOTAL</b>		<b>TOTAL</b>	

\* Please explain.

By signing this application, you agree, if asked, to provide information that will verify the accuracy of your completed application.

This information may include a copy of your U.S. or state income tax form. You also agree that a credit check can be done to verify your information. You certify that you will use the Helen M. Whitaker Education funds only for the approved education program.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name: \_\_\_\_\_



ROGUE COMMUNITY COLLEGE  
**FOUNDATION**

## **Omega Chapter, The Delta Kappa Gamma Society International**

### **The Helen M. Whitaker Education Fund**

Dear Applicant:

Thank you for your interest in education in Josephine County, Oregon. The Helen M. Whitaker Education Fund was established through an agreement between The Omega Chapter of Delta Kappa Gamma Society International and the Rogue Community College Foundation according to the wishes of the late Helen M. Whitaker. The Delta Kappa Gamma Society International is an honorary society for women educators, whose mission is to promote professional and personal growth of women educators and excellence in education in general. Helen M. Whitaker was inducted into The Society in 1955 and maintained an active, participatory membership until 1995. The Rogue Community College Foundation, which administers the Fund, has been serving Rogue Community College for 20 years, raising, investing, and granting funds as needed by the Rogue Community College community. Representatives from School District #7, Three Rivers School District, Delta Kappa Gamma, and Rogue Community College govern the Fund.

Mrs. Whitaker spent her career teaching home economics to junior high students in a number of districts, including those in Josephine County. Mrs. Whitaker was a firm believer in the values that an excellent education brings to individuals and to the society in which they reside. To that end, and with the support of her surviving relatives, Mrs. Whitaker willed a substantial sum for the purpose of assisting current educators to improve their skills through continued education.

The Helen M. Whitaker Education Fund offers low-interest loans to active educators and administrators who serve Josephine County and who wish to pursue a higher degree in education, or to pursue educational advancement towards improved educational administration. Eligibility requirements are:

- Active and successful for three or more years in the teaching profession with a teaching degree, currently working in Josephine County, or persons who have been active and successful in educational administration for three years or more, currently working in Josephine County.
- Seeking an advanced degree or other educational advancement that will be of assistance to the field of education.
- Loans are for higher education only; in an accredited educational institution.
- Intention to continue teaching or serving as an educational administrator in the state of Oregon.
- Possession of at least a bachelor's degree.
- A letter of recommendation from the chief executive of the applicant's school, plus letters of recommendation from two professional colleagues who have worked with the applicant within the last three years.
- Credit worthiness.

Loan terms are:

- ♦ No loan shall exceed \$10,000, or be for less than \$2,000 unless the Helen M. Whitaker Education Fund Committee grants special exception for good cause. Funds may be used for tuition, books, lodging, travel or other expenses approved by the committee.
- ♦ Loan recipients must maintain good academic standing with the college or institution attended, and shall verify that standing annually by submitting official or unofficial transcripts.

- ♦ Loans and any accrued interest shall be repaid in equal installments for no more than a five-year period following completion or termination of the borrower's requested educational program.
- ♦ Interest will accrue at three percent (3%) per annum from completion or termination of the educational program applied for.
- ♦ There is no prepayment penalty.
- ♦ Repayment MUST be within 90 days of completion of degree/certification OR if borrower no longer works within Josephine County.

**Please use this checklist to assist you in applying for a loan from the Helen M. Whitaker Education Fund:**

- Complete application, including narrative answers.
- Attach letter of recommendation from chief executive of the school where you work.
- Attach a letter of recommendation from each of two (2) professional colleagues who have worked with you during the last five years.
- Attach signed financial statement and release.
- Attach copy of your resume.
- Please give us the name, address, and phone number of a contact at the institution you plan to attend.
- Include payment of \$16.00 to the RCC Foundation. This is a non-refundable service charge utilized for loan processing.

**Send all to:** Helen M. Whitaker Education Fund  
Rogue Community College Foundation  
3345 Redwood Highway  
Grants Pass, OR 97527-9298

For further information, please contact the Helen M. Whitaker Education Fund Committee c/o Rogue Community College Foundation at (541) 956-7327.